

# *Forest Charter School*

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## **Monthly Charter Council Meeting Minutes—November 12, 2014**

**5:30 p.m. Regular Session**  
**470 Searls Avenue**  
**Nevada City, CA 95959**

### **Council Members:**

Dan Thiem, Chair  
Nicole McCulloch, Parent Representative  
Debbie Marchi, Parent Representative  
Leslie Whitcomb, Parent Representative  
Kaleen Ojeda-Chatigny, Parent Representative  
Ruthanne Buckley, Community Rep., Vice Chair  
Sarah Rongey, Student Representative  
Dave Stanger, ST Representative  
Gina Holbrook, ST Representative  
Nancy Nobles, Secretary

### **Minutes**

**Present:** Dan Thiem, Sarah Rongey, Gina Holbrook, Dave Stanger, Ruthanne Buckley, Peter Sagebiel, Debbie Carter, Paul Simoes, BJ Hatcher, Janice Eggers and Nancy Nobles

**Absent:** Leslie Whitcomb, Debbie Marchi and Kaleen Ojeda-Chatigny

- 1. Call to Order: 5:34**
- 2. Pledge of Allegiance**
- 3. Action: Approval of Minutes of October 21, 2014**

Dave Stanger made the motion to accept the Minutes. Gina Holbrook seconded.

**Ayes:** Dan Thiem, Sarah Rongey, Dave Stanger, Gina Holbrook and Ruthanne Buckley.

**Nays:** None

**Abstain:** None

### **4. Action: Adoption of the Agenda**

Ruthanne Buckley made the motion to approve the agenda with change to date (12<sup>th</sup> not 11<sup>th</sup> of November). Sarah Rongey seconded. The Council agreed to move item #15 to be heard after item #7.

**Ayes:** Dan Thiem, Sarah Rongey, Dave Stanger, Gina Holbrook and Ruthanne Buckley.

**Nays:** None

**Abstain:** None

**5. Discussion: Other**

Nothing to report.

**6. Information: 2013-14 Action Items—Nancy Nobles**

Nancy provided the Council with copies of the Action Item summary for the 2013-14 school year. An electronic version will be sent to the Council with the draft WASC Report later in the week.

**7. Information: Resignation of Parent Representative—Dan Thiem**

Dan reported that parent representative Nicole McCulloch had resigned from the Council. He asked the Council if they knew of any interested parents to have them contact him.

**8. Information/Action: 2014-15 1<sup>st</sup> Interim Budget—Debbie Carter**

Debbie presented to the Council the 1st Interim Budget and Narrative, 3 Year Projections, and Budget Summary. The Council was sent the budget information electronically for review. Debbie went through the narrative for the Council, and emphasized the revisions made from the Adopted Budget. She explained that there are three budgets a year: the adopted, 1<sup>st</sup> Interim and 2<sup>nd</sup> Interim.

Debbie pointed out that the numbers reflect “a very solid budget” for FCS. She added that Governor Brown is holding one billion dollars in deferrals projected to be paid out by June, 2015. She answered the Council’s questions before asking for approval of the Budget and 3 Year Projection.

Ruthanne Buckley made a motion to approve the 1st Interim Budget and the 3 Year Projection. Dave Stanger seconded.

Ayes: Dan Thiem, Sarah Rongey, Dave Stanger, Gina Holbrook and Ruthanne Buckley.

Nays: None

Abstain: None

**9. Information: Cash Flow—Debbie Carter**

Debbie provided her monthly review of the school’s cash flow. The Cash Flow has been revised with the 1<sup>st</sup> Interim Budget.

**10. Information/Action: Single Plan for Student Achievement—BJ Hatcher**

BJ presented the Single Plan and explained it contains basic information on students and is done once a year. He explained that the document is submitted to help with federal funding for the school. BJ reminded the Council that the Single Plan is basically a review of our Action Plan and that it serves as a reminder to administrators on the goals, focus and where FCS is headed.

Dave Stanger made the motion to approve the Single Plan for Student Achievement. Gina Holbrook seconded.

Ayes: Dan Thiem, Sarah Rongey, Dave Stanger, Gina Holbrook and Ruthanne Buckley.

Nays: None

Abstain: None

**11. Information/Action: Education Protection Account Spending Plan Update—Debbie Carter**

Debbie asked the Council to approve the updated EPA Spending Plan. She explained the adjusted allocation of funds and that the majority of the funds are allocated towards credentialed salaries with a small amount going to curriculum.

Gina Holbrook made the motion to approve the updated EPA Spending Plan. Dave Stanger seconded.

Ayes: Dan Thiem, Sarah Rongey, Dave Stanger, Gina Holbrook and Ruthanne Buckley.

Nays: None

Abstain: None

**12. Information: Student Achievement—BJ Hatcher**

BJ reported that the 11<sup>th</sup> and 12<sup>th</sup> grade CAHSEE testing the prior week had gone very well overall. He said that all fourteen twelfth graders that needed to test were in attendance with only a handful of eleventh graders missing the testing. BJ added that the test results will be ready in mid-December.

**13. Information: Director's Evaluation Committee Meeting Report —Dan Thiem**

Tabled.

The committee will meet in December and report to the Council in January.

**14. Information: Foundation Report—Peter Sagebiel**

Peter presented information from the recent Foundation meeting. The annual Giving Campaign was sent out to FCS families this past week. The campaign brought in approximately \$9000 last year with funds going towards literacy, art and music; the donations were split between the three learning centers. This year the donations will go towards science, literacy and scholarships.

The Foundation's new president, ST Susan Binon is looking into an online coupon fundraiser. Peter will bring more information to the Council as it is available.

**15. Information/Action: A & B may be considered for Consent Agenda –Debbie Carter**

Debbie presented the consent agenda with the Sierra College MOU for approval.

Ruthanne Buckley made a motion to approve the consent agenda. Gina Holbrook seconded.

**Ayes:** Dan Thiem, Sarah Rongey, Dave Stanger, Gina Holbrook and Ruthanne Buckley.

**Nays:** None

**16. Information: Director's Update –Peter Sagebiel**

- **2014-15 Enrollment:** Enrollment is at 735; a wait list for January enrollment has been started.

- **A-Plus Conference:** Peter attended the recent conference; specific for Personalized Learning schools; good event for networking; Peter is on the advisory council for A-Plus.
- **Fall Celebrations:** The learning center celebrations all went well; Peter thanked all of the staff that helped with the parties.
- **Update on WASC Mid-term Review:** Paul reported on the progress of the draft document. He reminded the council that FCS is in the third year of a six year accreditation and that this review is used to show the progress of the school's goals set out in the original report.

The mid-term review will include: a profile of the school; significant changes (e.g.: new school site); progress of Action Plan goals; changes/additions to Action Plan goals; appendix (charts and graphs): demographics, ESLRs, CAHSEE results, API scores.

Paul reminded the Council that the WASC representative will be visiting FCS in January. He added that he will send out the draft report on Friday for the Council's review and welcomes any input.

- **Showcase of the Arts:** ST Valerie Stuart organized a talent and art show which was both entertaining and fun event for the high school students; original songs were outstanding; well attended.
- **Other:**

#### **17. Discussion: Future Agenda Items**

- Foundation Report (as needed)
- Action Plan Update (as needed)
- Student Achievement (as needed)
- Energy Plan Update (Debbie)
- Director's Evaluation Committee (Dan)
- One-Time Funds (Peter and Debbie) January
- RTI (Director's update)
- Safety Drills (Director's update)

#### **18. Information: Reminder of Future Meetings**

**2014:** December 16

**2015:** January 20; February 10; March 17; April 21; May 26; June 9

#### **19. Action: Adjourn at 6:25 p.m.**

Dave Stanger made the motion to adjourn. Gina Holbrook seconded.

**Ayes:** Dan Thiem, Sarah Rongey, Dave Stanger, Gina Holbrook, Ruthanne Buckley.

**Nays:** None

**Abstain:** None

***Respectfully submitted:***

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Nancy Nobles, Secretary

\_\_\_\_\_  
Date

***Charter Council Approved:***

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Dan Thiem, Chair

\_\_\_\_\_  
Date

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Ruthanne Buckley, Vice Chair

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Date